

# PTP August Meeting 08/24

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12 August 2024 / 5:00 PM / Portable

## ATTENDEES

Melina (President) Celina Soto (Vice President), Armando Salazar (treasurer), Paloma Jacqueline (Secretary), Mrs Maytoreana (Principal), Anita Salazar, Mrs Valencia, Mrs. Mimi, Mrs Cannon (via zoom), Mrs Leslie, Yubi (via zoom), Dania,

## AGENDA

### Last Meeting Follow-up

1. PTP Introduction/ Responsibilities
2. Approval of May Notes
3. Updated Funding Request form and guidelines review
4. Discuss Budgets for large events
5. Discuss potential goals

## NOTES

Meeting called to order at 5:10pm

- Meleena calls the meeting to order and begins PTP Introductions, along with parents, teachers and staff present

- Announcement of children not being able to play during PTP meetings outside of the portable and adult would need to be present and monitoring in order for this to be ok

- **Discussion and review of last meeting notes from May 2024**

- **Motion**

- Celina moves to approve the meeting minutes from May
- Melina seconds
- All in favor or approving minutes
- Unanimously approved

- **Popcorn Fundraiser discussion**

- Begins on 9/9/24-9/27/24
- Popcorn sales are needed to be boosted to help bring in more funds
- Popcorn sales are needed to be boosted among families to help bring in more funds

- **Trunk or treat discussion**

- **MOTION**

- Melina moves to approve the budget amount for the trunk or treat of \$400
- Armando seconds this approval of budget line
- All in favor
- Unanimously approved

- **Boo Bash**
- **November Fundraisers Discussion**
  - Whataburger (idea)
    - Still waiting to hear back on the official dates
  - Movie night
  - Panda express
- **Fiesta**
  - Scheduled for March 28th
- **Rodeo BBQ**
  - Scheduled for Feb 19th
- **Field Day**
  - Scheduled for April 30th
- **5th grade dance? Discussion**
  - Needs approval from Mrs Maytorena
  - Will need to worked around the students testing schedule
- **5th grade promotion Discussion**
  - Promotion budget will be tabled for now to another meeting closer to the date
- **Valentine Candy grams sales?**

- We would need to start taking orders as early as Jan 27th if we decide to do this fundraiser
- Feb 7th would be the last day to take orders

- **Teachers Appreciation discussion**

- **Budget Considerations discussion**

- **Teacher incentive** starting amounts would have a budget line with a set amount these funds will not roll over and need to be used in the current school year
  - Budget line of \$100 per teachers at the beginning of the school year if the funding allows
  - Budget line of \$50 for special functions/events when volunteering like the trunk or treat or Fiesta Manzo
  - May 9th would be the final deadline for request to utilize these funds for teachers
  - Support staff will north have a incentive option an will need to request funds from the PTP via the funding request form, requests will be reviewed and voted on at the next upcoming PTP meeting so planning ahead will be helpful on getting the forms in
  - These funds will be available in this current school year after 2nd quarter
- **MOTION**
  - Melina moves to approve the incentive funds for teachers
  - Armando seconds
  - All in favor
  - Unanimously approved
- A budget will be set for each event separately

- Discussion and review of request form
  - A copy will go to the treasurer and Mrs Maytorena after approval
- **MOTION**
  - Melina moves to approve New funding request form
  - Paloma seconds the motion for approval
  - All in favor
  - Approved unanimously
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- **Upcoming PTP Meetings Schedule**
  - 2nd Monday of every month @ 5:00
- **Discussion of social media** I.e. Instagram page or facebook for getting the word out about PTP fundraisers and upcoming events
- **Discussion and review of notes from summer meetings**
  - **Motion**
    - Melina moves to approve July Summer meeting minutes
    - Celina seconds
    - All in favor
    - Unanimously approved
- **Melina Discussion on funds**
  - PTP funds are low
  - \$2423.84 total
  - We would like for the minimum amount to be \$2500
- **Mrs Maytorena's discussion**
  - Student enrolment is low
- Idea of fundraiser from Mrs Lupita Valencia, Manzo Run with pledges for students fundraiser
  - November possibly

- Mrs Maytorena mentions that there might be some availability for food services to help out with 5th grade promotion
- There will not be a PTP representative and announcement at the next teacher meeting
- Discussion on classroom roster changes reasons for placement at the beginning of the school year
  - Linguistically balancing classes
  - Dual language student support
  - Second language learners
  - Students that are here from another country maybe speak a different language other than english and spanish and need to be accommodated
  - This was presented to TUSD leadership to try and make this be put into effect and coincided with the rosters that were selected over the summer and it was denied so classroom changes happened to separate the students that had a need to have an ELD certified teacher in their class and also students were moved according to friend groups and expectations on behavior. Mrs Maytorena is working on reconfiguring the classroom rosters and has made a paper announcement to families of students that this will effect
  - 5th graders will still meet with all of their teachers but will be changed according to home room teachers
  - The rosters that were not approved due to ELD certification would possibly have resulted in removal of funding from ADE for not being in compliance, District officials have strict visitation on campus during audits having to do with classroom structure

- More experience for 1st spanish speaking students are going to be separated in a way that will challenge there skills in there second language
- Students will begin moving classroom on 8/13/24
- Question about where this information is gathered for language placement
  - This info is gathered from the enrollment application survey about language spoken in the home
- **Discussion on Parent Pick up Dropoff Protocol**
  - Changes were made to make sure students are going to the parents safely
  - In morning the speed of traffic has been moving slow but will improve
  - Walking and parent pickup students are being let out at the doors by classroom 1
- **Mrs Lupita Field trip Funding collection Discussion**
  - There is a need for the funds for field trips to be handled and collected by the PTP treasurer or officers and PTP would write a check to the current field trip location to disperse these funds. There is a need for a member to present for a couple of days during preschool pickup or drop off for this to happen and the funds to be secure
  - PTP will provide support as needed for Mrs Lupita's and Mrs Ana's classes
- **Zoom availability during PTP meetings discussion**
  - Mrs Maytorena will continue to use her zoom address during the meetings

- We will leave the zoom meeting going for 10 minutes to see if anyone logs on and after 10 minutes close the zoom in the case that no one has logged on.