

# September Meeting Minutes 09/09

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09 SEPTEMBER 2024 / 5:15 PM / portable

## ATTENDEES

Melina Acevedo (President) < Celina Soto(Vice President), Armando Salazar,(Treasurer) Paloma Jacqueline(Secretary), Principal Mrs. Maytorena

## AGENDA

- **Last Meeting Follow-up**
  - Approve meeting Minutes
  - Popcorn Sales
    - Prize overview
    - Planning updates
- **New Business**
  - Boo Bash
  - Trunk or Treat planning
  - Funding requests/Financial updates

## NOTES

- Meeting called to order at 5:15
- Discussion on Build a Bear Prize
  - Build a Bear said 25 or more bears would be the only way to get a discount
- **Popcorn**
  - Mrs Maytorena would like to be updated on weekly sales and will put the announcement out today on the phone call message at 6:00.

- She would like to be updated on weekly sales (Note) This update will have to happen at the end of the fundraiser period when we get all of the order forms back
- No checks will be accepted for sales, Cash and Money order only written to Manzo PTP.
- Popcorn is \$10.00 a bag
- **Boo Bash Oct 25th**
  - We will make the call to schedule
    - Melina moves to schedule the boo bash for the 25th
    - Anita Seconds
    - All Approve
    - Motion is unanimously approved
- **Trunk or Treat**
  - Nov 1st would be the date
  - Mrs Maytorena would like to have literacy and math games and a punch card for people to fill up to get their ticket for the trunk or treat and use as an incentive for engagement in learning. Punch card would help the students to join the trick or treat line
  - Activities in the courtyard
  - Cars will need to be decorated and ready at 5:00
  - Mrs Maytorena will check w Leadership on time teachers will stay on campus for the event
  - Crafts, ghost hanging tissue paper
  - Volunteers are needed for the tables/games/arts/crafts
  - Food Sales Location?
  - Armando will be in charge of the music with his generator
  - Candy Donations announcement will go out Oct 1st and the classroom with the most candy will receive an ice cream party
  - Stamp at entrance
- **August meeting notes approval**
- Review of notes and open discussion
  - Paloma moves to approve August Meeting notes
  - Melina seconds
  - All in Favor
  - Unanimously approved
- **Request Forms**

- Mr Escobar request for Athletic Jerseys \$360 will be tabled for now until there are funds available in the account, new form is available to fill out
- Pop up tent might be needed in the future for athletics
- Shirts are \$25.00
- Funds will be more available after the first fundraiser
- Staff Meeting Ptp Announcement
  - Oct 2nd is the next available PD at 2:00
- Snack Shack Inventory
  - Funds are needed to purchase supplies for the snack shack
    - Melina motions to approve the funds to get supplies for snack shack
    - Celina seconds
    - All in favor
    - Approved
- Meeting adjourned at 6:00
- Next meeting October 14th, 5:15