

Manzo Elementary
PTP MEETING MINUTES

October 14, 2025

6:00 pm through Zoom

Meeting called to order by __Sra. Maytorena at ____6:03pm__

Welcome! Thank you for joining us!

● Introductions!

Attendees: Sra. Maytorena, Karen Gastelum, Leslee Valencia, Alexis Policroniades, Anna Herber, Fernanda Villagrana, Jessica Fernandez, Angel Soto, Catarina Miranda, Ashley Wilkes.

○ Agenda:

1. PTA name change

2. Elect Vice President & Treasurer

3. Plan for Spooky Reads & Trunk o Treat Event

● Ms. Karen suggested changing the name of PTA to PTP (Parent Teacher Partnership) and parents/staff agreed

○ PTP will work on getting a Tax ID because it is needed to ask for donations at stores

○ Sra. Maytorena informed parents about the Boo Bash Fundraiser at Peter Piper on Speedway & Silverbell. Boo Bash will be on October 22nd from 5-7pm. Manzo will be getting 15% of sales.

● Electing Vice President & Treasurer- Ms. Karen was not able to share to screen the PTP bylaws, therefore, she will email the bylaws to the parents on the meeting for them to see the duties of the officers for Vice President and Treasurer

○ On the next PTP meeting we will elect the Vice President and Treasurer

● Spooky Reads & Trunk o Treat- All families will enter through the main entrance next to the office. The Teacher Spooky Reads activities will be set up around the courtyard. Teachers will have tables with literacy activities for students to do. Each student will get a Trunk o Treat punch card that the teacher will stamp after the student completes an

activity. When students get 5 activities completed, they will earn an early entrée to the trunk o treat at 5:45pm

○ The Trunk o treat will be in the south parking lot. Families will go through the double doors by the Library to enter the Trunk o Treat in the south parking lot. Students will follow the orange cone route during the Trunk o Treat and will exit through the parking lot gates.

○ Ashley asked how early can parents start setting up their trunks and Sra. Maytorena said she will have the parking lot cleared by 3:30pm.

○ For candy donations we will have a classroom candy challenge, the classroom that has the most candy donated for the Trunk o Treat will win an ice cream party. Students will bring the candy donations to their classrooms.

THANK YOU SO MUCH TO ALL THE FAMILIES HELPING MAKE TRUNK O TREAT A FUN & SAFE EVENT!

● Next PTP meeting:

November 4th, 2025 @ 6pm through Zoom.

Meeting adjourned at 6:40pm.